



An educated choice

Grant Information & Checklist

GRANT INFORMATION

Eligibility Criteria

Applicant must be an educator (grades Pre-K through 12) in a school in the Tobacco Valley Teachers Federal Credit Union's (TVTFCU) field of membership. Applicant must be a primary member, "in good standing", of TVTFCU, or meet membership eligibility requirements and join the credit union before submitting a grant application. Applicant may submit one grant application per year. To ensure anonymity during the selection process, the selection committee will not have access to applicants' names. Applicants must submit a completed application packet by **October 1, 2018**. Incomplete applications will be ineligible for consideration. Relatives of TVTFCU Staff and Board of Directors are ineligible.

Grant Awards

TVTFCU is offering two grant awards, of up to \$500 each, to educators to be used by **April 30, 2019** for implementation of a new or improved program or project which can include equipment, supplies, materials and training. Grant funds may not be used for substitute pay, teacher salaries, stipends or travel related expenses.

CHECKLIST

The following should be completed and sent to TVTFCU by **October 1, 2018**.

- _____ Grant Application Form
- _____ Purpose/Goals
- _____ Description
- _____ Timeline
- _____ Grant Budget Detail Form

Grant recipient will be notified by **November 1, 2018**.

Grant funds must be used by **April 30, 2019**.

The following should be completed and sent to TVTFCU by **July 1, 2019**.

- _____ Evaluation Form (including any additional materials)

RETAIN THIS PAGE FOR YOUR RECORDS.

